



Worksheet - 5.6

MCQ,s

1. What is the function of the “Ribbon” in Power Point?
 - a. To display the slide context
 - b. To provide access to various commands and tools.
 - c. To display the sequence of animation
 - d. Display commands in different category.
2. What does a theme in Power Point primarily consist of ?
 - a. Only the background color
 - b. Font styles, colors and effects
 - c. Slide transitions
 - d. Text and Images Only
3. In which view can you see all the slides in your presentation at once and rearrange them?
 - a. Normal View
 - b. Slide Sorter View
 - c. Outline View
 - d. Presenter View
4. What is the shortcut used to go the last slide?
 - a. Ctrl+Home
 - b. Ctrl+End
 - c. Shift + Y
 - d. Shift+Home

Fill in the blanks

1. A presentation consists of a number of.....
2. A is the set of background designs, font styles, colors and layouts for the slide.
3. displays the name of the program.
4. Ctrl+ key is used to go the first slide of presentation.
5. Place holders hold of our slide.

True or False

1. We cannot modify a theme after applying it.
2. In slide sorter view, we can see larger view of all the slides.
3. Bulleted list is a bullet point of each item of the list.
4. Status bar displays the current slide number, total number of slides in a presentation.